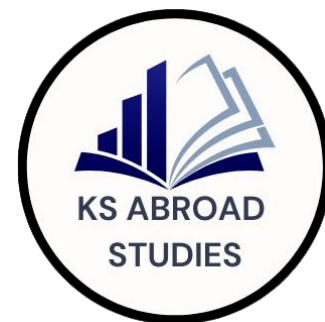


**STEP 1: Verification of the Educational Documents**

1. **BOARD:** Attest Original and 4 copies of Matric/FSc Degree and Transcript from your respective board. The cost of verification depends on the board and it takes 5-10 days. Usually, Rs. 200 rupees per document. You might be given one photocopy of each above mentioned documents in sealed envelope of board. You don't have to open that envelope, it's for the IBCC record.
2. **IBCC:** Once your board verifies your education document you need to attest same documents from IBCC (<http://www.ibcc.edu.pk/>). You can find location of the offices and timings from this website. usually it is located inside the board office building.
Note: Usually board and IBCC keeps 1-1 copy for their own record, so it's better to take 5 copies of each document. So, in the end you should have 3 copies of each document.
3. **University:** Take your bachelor/master's degree + transcript (DMC) + 3,3 copies of each document and verify it from your university (fee and time required for verification differ university to university).
4. **HEC:** After verifying degree and transcript from university. Book an appointment on HEC website for universities' degree verification. Though HEC attests it in one day. However, appointment date takes much time, depending on the availability. You can attest it from HEC head office Islamabad or your regional HEC office. (HEC fees are usually 800/- pkr for original and 500/- pkr per copy). One thing you should know that HEC will verify your degree and transcript if your Matric and Fsc certificates and DMCs are already verified.
5. **Ministry of Foreign Affairs (MOFA):** After verifying all your documents from Board, IBCC, University and from HEC, you should take all you document to foreign office or their regional office (CAMP Office) for attestation. Usually it is in Civil Secretariat office. They attest it in one day. But before going to Secretariat office. You should purchase postal stamp from post office, it will be paced on your educational documents.
 - Rs 25 Postal Stamp for university's degree/Transcript
 - Rs 5 Postal Stamp for Matric/Fsc Degree and Transcript

Recently, MOFA started QR CODING system. In this case postal stamps might not be required.

6. After attestation, you need to translate these documents to ITALIAN TRANSLATION. Translation is done from approved agencies; embassy won't accept your translations if you translate it from somewhere else. Approved translator is mentioned below.



STEP 2: PRE-ENROLLMENT PROCESS

This process is different for students from Balochistan/Sindh and Punjab/KPK.

- **Students from capital, Punjab, KPK and Gilgit.**

After that you have your offer letter and your documents are fully and completely ready. You will have to take appointment in embassy for an interview and submit your file. Embassy issues appointment from April – July and apply for appointment as soon as the portal on Italian embassy Islamabad is open. The web address of Italian embassy is simple and easy. To book Italian embassy appointment: <https://blsitalypakistan.com/> Once you apply for appointment, embassy will notify you on your email/phone number. Your time and date of appointment. Sooner you apply for appointment sooner will you get the appointment. On the day of appointment, you will have your interview and apply for DOV. Both will be done in same day. DOV requirement will be explained below. So, you need to prepare documents for both DOV and VISA in **30-45 days**.

- **Students from Sindh/Balochistan.**

Apply for visa from Italian Consulate Karachi. This process is done in 2 steps. At first, student apply for DOV through <https://blsitalypakistan.com/>. When DOV is received, then apply for visa. So, once student has received his/her admission letter. Student must write an email to Italian consulate Karachi asking for DOV (Declaration of Value) documents requirement. Consulate email address is: segreteria.karachi@esteri.it

NOTE: Consulate will provide updated checklist. But usually these documents are as follow.

CHECK LIST FOR DECLARATION OF VALUE – It is required for all students

- Passport Copy
- Admission Letter Copy
- FORM A, C (SAMPLE IS ATTACHED IN LAST SECTION)
- BACHELOR'S DEGREE/ MASTER'S DEGREE ORIGINAL + 3 COPIES
ATTESTED BY: MOFA + HEC + Respective University and Translated in ITALIAN LANGUAGE
- TRANSCRIPT ORIGINAL + 3 COPIES
ATTESTED BY: MOFA + HEC + Respective University and Translated in ITALIAN LANGUAGE
- HIGHER SECONDARY SCHOOL CERTIFICATE ORIGINAL + 3 COPIES
ATTESTED BY: MOFA + IBCC + Respective Board and translated in ITALIAN LANGUAGE
- SECONDARY SCHOOL CERTIFICATE ORIGINAL + 3 COPIES
ATTESTED BY: MOFA + IBCC + Respective Board and translated in ITALIAN LANGUAGE

DOCUMENTS TRANSLATION: It must be done from Authorized Person/Agency Only. It will be mentioned on DOV Checklist or embassy website.

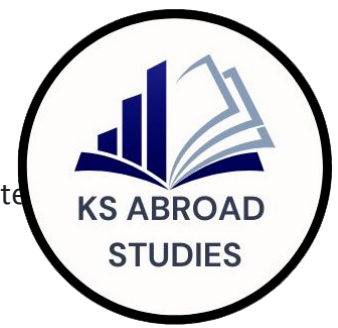


Students from Sindh/Balochistan - DOV and Visa: Prepare above mentioned documents as soon as possible, once all documents are ready. Submit these documents at BLS Office. BLS will forward your application to Consulate. Once your DOV is ready. You will receive a call/email from BLS Office to collect it. **Usually it takes one month or maybe more or less sometime** Meanwhile student can prepare documents for visa and when DOV is ready for collection and visa documents are also prepared submit a visa file at BLS office. Again, BLS Office will forward student's application to Consulate. After some time, student will receive a call from Consulate for Visa Interview.

Step 3: PREPARE CONSULATE/EMBASSY DOCS FOR VISA

1. Visa application form + Data form (SAMPLE IS ATTACHED IN LAST SECTION)
2. CNIC copy
3. Admission letter/ Acceptance letter
4. D.O.V (Declaration of Value) / CIMEA
5. Attested Educational Documents + Copies + Translation
6. FORM A & FORM C (SAMPLE IS ATTACHED IN LAST SECTION)
7. Polio Certificate
8. IELTS (Minimum 6 Bands) / English Language Certificate
9. Ticket (one way towards Italy) – **DUMY TICKET**
10. Hotel/Accommodation Proof (– **DUMY BOOKING**. At least one month – It can be done through [booking.com](https://www.booking.com))
11. Insurance - Applicant should not obtain Travel Insurance for a single destination country but for the Schengen States. You are required to contract a full Schengen Travel Insurance, covering – for a Minimum amount of 30,000.00 Euros (Thirty Thousand Euro's). It will cost approx. Rs. 15,000 - 20,000.
12. Sponsor Affidavit of Support (SAMPLE IS ATTACHED IN LAST SECTION)
13. Sponsor ID
14. Sponsor Bank Statement and Account Maintenance Certificate (standard amount is **10,000 Euro or Rs. 30 lac**)
15. Family Registration Certificate (issued from NADRA)
16. Original Passport & Photocopies
17. CV
18. Course contents you studied, verified by university (optional)
19. Pictures (White background)

Students from **Sindh/Balochistan** will submit these documents at BLS OFFICE. Visa fee is approx. **Rs. 24,330/-** for one-year multiple student visa (**VISA TYPE D**) and students from other provinces will take these documents + DOV documents to embassy on day of interview. They



will call you most probably after 30-45 to appear for interview. On day of interview, you need to submit your bank statement, not minimum 15 days old.

Step 4: WAIT FOR PASSPORT COLLECTION CALL

After submitting your passport, visa form and visa interview wait again for Italian embassy/consulate to call you for passport collection.

NOTE: This whole process will take **6, 7 months**. So, don't be panic. Usually students get their passport back from August to October with visa sticker or rejection letter.

HOW TO APPLY CIMEA CERTIFICATE?

<https://mywallet.cimea-diplome.it/#!/auth/register>

CIMEA Tutorial: https://youtu.be/l_LJU1ntIDU?si=Ry7kA00-AUCbaXdo

SCHOLARSHIP

Every region in Italy has government funded scholarship with different names. Scholarship amount is same for all region. However, there is a little variation in how to apply for scholarship. This guide is especially for those who are coming to LAZIO region (Rome and Surrounding cities). In Lazio region, it is LazioDisco scholarship. It is announced in June – July.

SCHOLARSHIP & VISA are two different processes. “DO NOT MIX IT” For visa purpose you must prove you have enough finances to cover your studies and meet your expenses.

STEP 1: APPLY ONLINE through this website when scholarship is announced in June – July

STEP 2: Once your online application is completed you will get a receipt in the end. You just need to print that receipt. Sign it and courier it to ITALY (Scholarship Office) along with your passport copy. If you have enough time, then send it through PAKISTAN POST. It will save your money. Instead of paying a lot of money to private courier services. **IMPORTANT:** Do not send your document with another friend’s document. In one envelope there should be only one applicant’s documents.

STEP 3: When your receipt and passport copy is received in LazioDiscu Office, they will send a PIN on your Pakistani phone number. You need to [login](#) again on your scholarship portal and insert this PIN number in application. And your scholarship application process will be completed. **This is very important and essential step. Until you do not insert your PIN, your application is still considered incomplete.**

STEP 4: LAZIODISCU will publish a scholarship winner list in **August – September**. You need to login in your laziodiscu account. If you’re eligible for scholarship. It will be written **WINNER** for you. It is a confirmation that you’re eligible for scholarship. BUT you need below mentioned documents.

STEP 5: Before coming to ITALY, you need following documents for scholarship purpose.

1. **Property certificate** issued though tehsildar or DC or MUKHTIARKAR office or whoever deals property in your province. (SAMPLE IS ATTACHED IN LAST SECTION)
2. **Income certificate** on FBR letter head (SAMPLE IS ATTACHED IN LAST SECTION)

P.S: students from tax free zone are requested to prepare income certificate and attest it from tehsildar of their area and foreign office.

3. **FRC "family registration certificate"** which you can get from NADRA Office or on their online portal.

Above 3 documents must be duly attested by MOFA. Postal Stamp of Rs. 10 will be paced on all. Recently, MOFA started QR CODING system. In this case postal stamps might not be required.

NOTE: Don't submit DiscoLazio scholarship documents in Italian embassy Pakistan. You must submit these documents here in DiscoLazio Office, Italy after verification from Pakistan Embassy Rome, Italy. By verification I mean. Once you reach Italy, you will take these 3 documents to Pakistan Embassy, Rome for translation of document. Embassy will issue you a certificate. It is a one pager certificate which is summary of all 3 documents. Then you will take this certificate to Prefettura office with €16 Marco di Bollo Sticker. They will legalize it and paste that sticker on the back. After that you can submit these scholarship documents at LAZIODisco Office.

IMPORTANT:

You will not get scholarship amount immediately. It takes 4-5 months to release first installment. So, you should have minimum €2000-2200 with you in the beginning. It will cover your university tax fee (if you are scholarship winner), annual transportation card, Permesso di Soggiorno fee, and your monthly living and mess cost, and other small expenses required.

Scholarship will be released in 2 installments.

- **First Installment will be worth €3800**
- **Second Installment will be worth of €3800 will be released after 06 months.**

So, spend your money wisely.

If you get university accommodation in any LAZIODISCU hostel. And you don't want to move to that hostel. Then you need to submit the house contract, proving where you are living. Because DSU always ask the copy of the Contract to proceed your accommodation money, if you don't provide the contract they will not give you full scholarship, they will give you half money because they don't have your contract **OR** if you move to laziodiscu hostel. You won't be given complete **€7600** in both cases. Accommodation amount will be reduced, and remaining amount will be paid. Which will be **approx. €55000 - €6400**.

However, if you're not provided university accommodation by laziodiscu, then in this case you will get complete scholarship of **€7600**.

MONTHLY LIVING COST IS APPROX. €300-350 DEPENDING ON YOUR LIVING STANDARD.

For second year, you must have passed minimum 30 CFU in your first-year exams. And you also need 3 required documents which has been mentioned above.

AUTHORIZED TRANSLATOR

These are the approved agencies for translating your educational documents to Italian language, embassy won't accept your translations if you translate it from somewhere else.

Disclaimer: This INFORMATION/AGENCIES can be changed with time, so it is better to confirm from embassy/consulate before translating.

AGILE - ITALIAN SERVICES PAKISTAN PRIVATE LIMITED

Branch Office: Office: 07, 1st Floor, London Shopping center, G9 Markaz, Karachi Company, Islamabad.

Email: agilepakistan@gmail.com

Website: www.agilepakistan.org

AVANTI PAKISTAN

Office: N16, block 16/C F8 Markaz, Islamabad

Tel: +92-51-2252 381 Cell: +92-333-5169 899

Email: avantipak@gmail.com

FLAIR Translation Service

Office: 2nd floor, block 9/E F6 Super Market, Islamabad

Tel. +92-51-2601 658

www.flair.com.pk

Kansa Enterprises Translation Centre

Office 16-B, Basement Panorama Centre Double Road, Near Cricket Stadium, Rawalpindi

Tel. +92-51-4855304,4855376

Email: kansa.trans@gmail.com

APPROVED TRAVEL INSURANCE COMPANIES

These companies provide travel medical insurance for Schengen states.

Disclaimer: This INFORMATION/AGENCIES can be changed with time, so it is better to confirm from embassy/consulate before translating.

- ACE
- UBL Insurers Ltd
- UIC
- Universal Insurance Co. Ltd
- AIG
- Asia Insurance Co Ltd
- Askari General Insurance Company Ltd
- CICL (Century Insurance Company Ltd)
- East West Insurance Company Ltd
- EFU General
- IGI
- Jubilee General
- PICIC (Pakistan Industrial Credit Investment Corporation)

FORM A

(To be filled in CAPITAL LETTERS)

PRE-ENROLLMENT APPLICATION FORM
FOR NON-EU CITIZENS LIVING OUTSIDE ITALY

Academic Year2019/20.....

To the Rector of the University of

..... SAPIENZA UNIVERSITY OF ROME

(please, specify the official name of the University)

The undersigned:

Surname (max 2 words)

QURESHI

(for married women: please indicate your maiden name,

first) Name (max 2 words):.....

FAIZAN ALI

Born on.....00 JUN, 1999

.in.....SUKKUR

.....PAKISTAN.....

(City)

(Country)

..... PAKISTANI

M / F.

MALE

(citizenship)

(sex)

Address...HOUSE NO

[REDACTED]

....., SUKKUR - 65170.....

(Street name and number)

(City and ZIP Code)

..... PAKISTAN

(Country)

+92-000-000000.....a

(Telephone number)

*****25@gmail.com

(e-mail address)

In possession of:

(Please cross out the option, which does not apply)

Final school leaving qualification achieved/attendance details of the last year of High School.

“HIGHER SECONDARY SCHOOL CERTIFICATE..... ”

(Please specify the name of the qualification in the original language)

University-level qualification/post-secondary qualification achieved at a non-academic Institution, which entitles the student to access the following level of academic education. The title in question has been achieved after High School completion and after no less than 12 years of global schooling.

(Please cross out the option, which does not apply)

“BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION..... ”

(Please specify the name of the qualification in the original language)

Final mark indicated on the qualification.....3.39/4.0.....

Issuing institution/Name of the Institution, where the student is attending in the last year of school

(Please cross out the option, which does not apply)

“ .. UNIVERSITY OF KARACHI

...”

Foreign education system of reference (1)

Test of academic suitability (2) passed/to be sat on.....N/A
(Please cross out the option, which does not apply)

The candidate applies for pre-enrolment in:
(Please cross out the options, which do not apply)

1st year / degree course reduction/ one-block 2nd cycle degree course/ordinary 2nd cycle degree course in
“.....**MASTER'S DEGREE IN BUSINESS MANAGEMENT**”

For the above-mentioned purposes, please find attached:
(Please cross out the option, which do not apply)

- Certified true copy of the school leaving qualification achieved/of the substitutive certificate of completion of High School education (Please cross out the option, which does not apply) duly legalized by the Italian Diplomatic Authorities in the country of reference (1), provided with consular legalization, the *Dichiarazione di valore in loco* and with an official translation into Italian;
- Certified true copy of the final academic qualification achieved/of a post-secondary qualification achieved at a non- academic Institution, which entitles the student to have access to the following level of academic education. (Please cross out the option, which does not apply) duly legalized by the Italian Diplomatic Authorities in the country of reference (1), provided with consular legalization, the *Dichiarazione di valore in loco* and with an official translation into Italian;
- Transcript of exams issued by the competent University – approved by the Italian Diplomatic Authority in the country of reference (1) – with the name of each passed exams and the detailed syllabi of each course attended, required to achieve the final title in question.
- two passport-size photographs, one of which must be certified;
- Any further document (please specify which one) that could be useful for acceptance of the present application (2) and/or for the reduction of the duration of the degree course, must also be submitted together with a consular legalization, a *Dichiarazione di valore in loco* (DV) and an official translation into Italian.
-**NOTARIZED TRUE COPY OF PASSPORT**.....
-

Furthermore, the documents listed below will be attached, as required by the University (3):

-
-

The undersigned declares:

- To be aware that:
 - The Italian language test is going to take place at the selected University on ;
 - The dates of the possible test of academic suitability and of the exams for the admission to the degree courses with *numerus clauses* will be duly communicated by the University;
- they dispose of the necessary financial means;
- they own a medical insurance to cover medical expenses and possible hospitalization as provided by the Italian law or to commit to subscribe one as soon as they enter in Italy;
- Within 8 (eight) days from arrival in Italy, to submit the application to obtain the stay permit for study purposes (*permesso di soggiorno per studio*) to the local Police station (*Questura*), by presenting the entrance visa for study purposes issued by the competent Italian Diplomatic authorities, in order to allow the prospect students to sit the entrance examination for the academic year..... ;
- In case the candidates are not admitted, they must go back to their country of residence within the expiry date of the stay permit.

.....
(date)

.....
(Signature of the Italian Diplomatic Authority)

(1) When the qualification is issued by a High School belonging to a different education system than the one of the student's country of residence - for instance, a Swiss student attending a British school in Switzerland – or of the country where the candidate studies or studied – for instance, Swiss student attending a British school in Kenya – the qualification must be legalized, must be provided with a *Dichiarazione di valore in loco* and of the translation drafted by the competent Italian Diplomatic Authorities, which in the examples mentioned above, would be the Italian Consulate General in London.

(2) For students coming from countries where entrance examinations exist to be admitted into Higher Education, the candidates must submit, together with the final High School leaving certificate, also a document stating that they have passed the academic suitability examination in their home countries (such as *Selectividad* in Spain, *Prova de Aferiçao* or *Prova Geral de Acesso ao Ensino Superior* in Portugal). Nonetheless, it is not necessary to have passed such examination for all those courses or faculties that in Italy have *numerus clausus*. All applications submitted by candidates, who do not have the document of academic suitability, will be accepted since their academic suitability will be examined by the terms scheduled in the corresponding calendar of examinations.

(3) As far as further documents to be attached to the present form are concerned, the candidates must follow the instructions of the University that will examine the present application.

FORM C

(please write clearly in capital letters)

**REQUEST FOR DOCUMENTS'
REFINEMENT**

Academical Year**2019/20**.....

To the Italian Representative in.....**CONSULATE OF ITALY**.....

(Please indicate the Italian Representative that is competent for the country in which the qualification diploma has been issued or where the school was attended)

The Undersigned: Last Name (max2):

.....**QURESHI**.....

(married women should write their birth name)

First Name

(max2):.....**FAIZAN ALI**.....

Date of Birth....**00TH JUN, 1999** ..Place of Birth..... **SUKKUR**.....**PAKISTAN** **PAKISTANI**.

(Town)

(Country)

(Current Nationality)

Residing in Italy in.....**N/A**.....

(Road and Home Number)

(Town and Postal Code)

(Phone Number)

Wishing to apply for: 1st year /shortening of the First Cycle/ Second Cycle Degree Course in

(please strike the wrong words out)

“.....**MASTER'S DEGREE IN BUSINESS MANAGEMENT**.....”

At the University of.....**SAPIENZA UNIVERSITY OF ROME**.....

(please specify the precise name of the University)

Asks

The following original documents, along with their translation:

- Qualification diploma / certificate of last year attendance of Upper Secondary-School:

(please strike the wrong words out)

“.....**HIGHER SECONDARY SCHOOL CERTIFICATE**.....”

(please specify the precise title)

- Post-secondary qualification awarded in a non-university higher education institute, provided that the global secondary school attendance lasted at least 12 years

(please specify the precise title)

“.....**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**.....”

- Certification, released by the competent academic authority, stating which exams were passed and describing their programmes and also

..... **SECONDARY SCHOOL CERTIFICATE (SCIENCE GROUP)**

..... **HIGHER SECONDARY SCHOOL CERTIFICATE (PRE-ENGINEERING GROUP)**.....

..... **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**.....

(please indicate any other document which the completion is asked for)

to be provided with the following refinement's documents:

1) Consular Legalization, LEGALIZATION OF EDUCATIONAL DOCUMENTS

2) Declaration of Value in its Country, in order to enrol (in Italy) in the First Cycle/ Second Cycle Degree Course in

.....**DECLARATION OF VALUE (DOV) CERTIFICATE**.....,

3) possible confirmation of the translation (compulsory document for translations that are issued by Italians Courts or by the Representatives in Italy of the Country which the document is referred to).

The Undersigned
(please strike the wrong words out)

WETHER will collect the documents personally or by means of

.....
(last name and name) (date of birth) (document)

OR (for people residing in Italy) asks to be sent the original documents back - when already refined - to his/her address in Italy

.....
(Date)

.....
(Signature)

PRINT THIS ON Rs. 50 STAMP PAPER AND GET IT ATTESTED
You will submit this at Consulate/Embassy with other visa documents

AFFIDAVIT OF FINANCIAL SUPPORTER

I, **ABC S/O XYZ**, Citizenship of **PAKISTAN**, holding CNIC NO **00000-1111111-2** Resident of **SUKKUR, Pakistan**, do hereby declares solemn affirmation as under:-

1. That I am the deponent of this affidavit and fully conversant with the facts stated herein.
2. That I am the father of **FAIZAN ALI** , holding CNIC No.**00000-111111-2** and holding Pakistani Passport No,**ABC123456** who is going to **ITALY** for higher studies.
3. I am in sound financial position with full respect in locality, and my earning can sufficiently finance the proposed stay of my SON including his expenses boarding, lodging travel, food and tuition fees etc. in **ITALY**.
4. I undertake to bear all his other allied expenses along with my wife as co-sponsor wherever required to my son during his stay in **ITALY**.
5. That I will also be responsible for all the affairs and matters in **ITALY** and I undertake that my son will not be a burden anywhere at any time nor will be a public charge at all.

Whatever has been stated above is true and correct to the best of my knowledge and belief on this.

Quetta: Date: 30-07-2019

Deponent _____

ABC

THIS IS COVER LETTER

It is required with other visa documents for students from Balochistan/Sindh. But students from other provinces can also prepare it.

To,
The Visa Officer of Italy,
Consulate of Italy,
Karachi, Pakistan

Subject: **Request for Italian Long Stay Visa for Master's Degree Program**

I intend to apply for a long-term National Visa for Italy in order to pursue my studies in Master of Business Management for the Academic year 2019/2020 at “**Sapienza University of Rome**”. The duration of the program is 2 years and the medium of Instructions for this course is English. I want to avail Masters in this particular program because I have done Bachelors in Business Administration and I have also availed experience of 1 year working at Bank in Karachi, Pakistan. I want to further enhance my skills by studying this program in Italy.

I have a fine financial capacity to bear my living expenses in Italy, if required then my mother Mrs. Bibi will also be fully supporting me for the Education, Traveling, Health and other expenses while I study in Italy. Therefore, I request you to grant me Visa before 01st September so that I can arrive in Italy at earliest. I am attaching the below documents for your perusal.

20. Visa application form + Data form
21. CNIC copy
22. Admission letter/ Acceptance letter
23. D.O.V (Declaration of Value)
24. Educational Documents
25. FORM A & FORM C
26. IELTS
27. Ticket (one way towards Rome, Italy) – **DUMY TICKET**
28. Hotel/Accommodation Proof(initial) – **DUMY BOOKING**
29. Insurance
30. Sponsor Affidavit of Support
31. Sponsor ID
32. Sponsor Bank Statement and Account Maintenance Certificate
33. Job Documents of Sponsor/Applicant
34. Family Registration Certificate
35. Original Passport & Photocopies
36. CV and Experience Letters
37. Pictures

I hope that you find everything as per requirement and I am available at your disposal for any other information that you may require. I humbly request you to approve my request.



Consolato d'Italia

Karachi

**THIS IS DATA FORM. THIS MIGHT ONLY BE REQUIRED IF YOU ARE
APPLYING FROM ITALIAN CONSULATE, KARACHI**

Date : _____

The below details should be filled in by the applicant at the time of submission of Visa Application to Consulate of Italy, Karachi

Applicant Surname QURESHI	Name FAIZAN ALI
Date of Birth as written on Passport : 00/06/1999	
Tel Nr .021-2882890	Cell Nr. +92-000-0000000
Email : a*****@gmail.com	

Business Name : Sapienza University of Rome.	
Office Address : International Students Office, Faculty of Economics, Sapienza University of Rome, Via del Castro Laurenziano 9, 00161, Rome	
Tel. Nr. +39 06 4976 6986	Fax Nr.
Email : internationalstudents-eco@uniroma1.it	Web :

Name of Hotel : Free Hostels Roma	
Contact Person Name :	
Address : Via Luigi Luzzatti 3, Central Station, 00185 Rome, Italy.	
Tel Nr. : +39 06 700 4978	Fax Nr. : N/A
Cell. Nr. : N/A	Email : N/A
Web. : N/A	

Name of Italian Company :	
Contact Person Name :	
Address :	
Tel Nr. :	Fax Nr. :
Cell. Nr. :	Email :
Web. :	

I hereby take full responsibility to the best of my knowledge that all particulars mentioned above are correct and complete

Applicant Signature



Ambasciata d'Italia

Domanda di visto Nazionale (D) Application form for national visa (D)

Modulo gratuito / free form

FOTOGRAFIA
PHOTOGRAPH

1. Cognome /Surname/ (x) QURESHI				Spazio riservato all'amministrazione
2. Cognome alla nascita (cognome/i precedente/i) / Surname at birth (former family name/s) (x)				
3. Nome / Given Name/s / FAIZAN ALI				
4. Data di nascita (giorno-mese-anno) Date of Birth (day-month-year) 00-06-1999				
5. Luogo di nascita / Place of Birth SUKKUR		7. Cittadinanza attuale / Current nationality: PAKISTANI		Data della domanda:
6. Stato di nascita / Country of birth PAKISTAN		Cittadinanza alla nascita, se diversa Nationality at birth, if different		
8. Sesso /Sex / ☐ Maschile/Male. ☐ Femminile/Female		9. Stato civile/Marital status ☐ Non coniugato/a/Unmarried. ☐ Coniugato/a/Married ☐ Separato/a /Separated ☐ Divorziato/a/Divorced/ ☐ Vedovo/a /Widower ☐ Altro (precisare) /Other (specify).....		Numero della domanda di visto:
10. Per i minori: cognome, nome, indirizzo (se diverso da quello del richiedente) e cittadinanza del titolare della potestà genitoriale/tutore legale/ For minors: surname, name, address (if different from that of the applicant) and nationality of custodian/ N/A				
11. Numero d'identità nazionale, ove applicabile /Number of national ID card, [REDACTED]				Domanda presentata presso: ☐ Ambasciata/Consolato ☐ Centro comune ☐ Fornitore di servizi ☐ Intermediario commerciale ☐ Altro
12. Tipo di documento/Type of document ☐ Passaporto ordinario/Ordinary passport ☐ Passaporto diplomatico / Diplomatic passport ☐ Passaporto di servizio / Service passport ☐ Passaporto ufficiale / Official Passport ☐ Passaporto speciale / Special Passport				
13. Numero del documento di viaggio / Number of travel document: [REDACTED]		14. Data di rilascio/ Date of issue: [REDACTED]		Nome:
15. Valido fino al /Valid until / [REDACTED]		16. Rilasciato da/Issued by/ GOVERNMENT OF PAKISTAN		
17. Indirizzo del domicilio e indirizzo di posta elettronica del richiedente Home address and e-mail address of the applicant House [REDACTED] gmail.com			Numero/i di telefono / Telephone number [REDACTED]	
18. Residenza in un paese diverso dal paese di cittadinanza attuale / Residence in a country different from current nationality/ ☐ No /No ☐ Sì. Titolo di soggiorno o equivalente/ Yes, permit of stay or equivalent..... Valido fino al/ valid till.....				
19. Occupazione attuale /Current occupation / .. [REDACTED]				
20. Datore di lavoro, indirizzo e numero di telefono. Per gli studenti nome e indirizzo dell'istituto di insegnamento Employer, address and telephone number. For students, name and address of educational institution [REDACTED], Quetta. NO [REDACTED] . *				
21. Scopo del viaggio / Purpose of travel ☐ Ricongiungimento Familiare/Familiare al Seguito / Family reunion or family followers ☐ Motivi Religiosi/religion ☐ Sport /Sport ☐ Missione./Mission ☐ Diplomatic/Diplomatic ☐ Cure Mediche/Medical care ☐ Studio/Study ☐ Adozione /Adoption ☐ Lavoro subordinato/dependent work ☐ Lavoro autonomo / independent work ☐ Di altro tipo (precisare)/Others (specify)				
Responsabile della pratica:				
Nome di chi ha ricevuto la pratica allo sportello:				
Documenti giustificativi: ☐ Documento di viaggio ☐ Mezzi di sussistenza ☐ Invito ☐ Mezzi di trasporto ☐ Assicurazione sanitaria di viaggio ☐ Altro				
Decisione relativa al visto: ☐ Rifiutato ☐ Rifiutato per segnalazione SIS non cancellabile. ☐ Pratica Sospesa ☐ Rilasciato				
Tipo di visto: ☐ D				
Valido: dal al.....				
Numero di ingressi: ☐ 1 ☐ 2 ☐ Multipli				
Numero di giorni:				

(x) Alle caselle da 1 a 3 le informazioni vanno inserite come indicate nel documento di viaggio./ From 1-3, information is to be filled as indicated in the passport.

22. Città di destinazione / City of destination ROME	23. Eventuale Stato membro di primo ingresso / Member State of first entry (if any) N/A	
24. Numero di ingressi richiesti/ Number of entries requested ☐ Uno/one/ ☐ Due/two ☐ Multipli/ Multiple	25. Durata del soggiorno. Indicare il numero dei giorni (max. 365gg.) / Duration of stay. Indicate the number of days (max. 365 days)	
26. Visti Schengen rilasciati negli ultimi tre anni / Schengen Visa issued in the last three years ☐ No /No/ไม่เลย ☐ Sì. Data/e di validità / Yes, date of validity..... dal /from al / to		
27. Impronte digitali rilevate in precedenza ai fini della presentazione di una domanda di visto Schengen Fingerprints taken previously for application of Schengen visa ☐ No/No ☐ Sì/Yes/ Data, se nota/ Date, if noted		
28. Numero del Nullaosta rilasciato ai fini del Ricongiungimento Familiare/Familiare al Seguito/Lavoro Subordinato (solo ove richiesto dalla normativa disciplinante il tipo di visto richiesto)/ Numbers of authorizations issued for family reunion / family follower / dependent work (if requested by the regulation for the types of the requested visa Rilasciato dal SUI di /Issued by the Immigration One-Stop-Service of		
29. Data di arrivo prevista nell'area Schengen /Date of expected arrival in Schengen area 01-NOV-2019	30. Data di partenza prevista dall'area Schengen (solo per i visti aventi durata compresa tra i 91 ed i 364gg.) / Date of expected departure from Schengen area (only for visa with duration of 91–364 days 17-DEC-2021	
31. Cognome e nome della persona che ha richiesto il ricongiungimento o del datore di lavoro. Altrimenti, nel caso di visto per Adozione, Motivi religiosi, Cure Mediche, Sport, Studio, Missione: indirizzo di recapito in Italia. Surname and name of the person requesting family reunion or the employer. Otherwise, in case of adoption visa, religious purpose, medical care, sport, study, mission: address and contact number in Italy. N/A		
Indirizzo e indirizzo di posta elettronica della o delle persone che chiedono il ricongiungimento o del datore di lavoro / Address and e-mail address of the person requesting family reunion or the employer N/A	Telefono e fax della o delle persone che chiedono il ricongiungimento o del datore di lavoro / Telephone and Fax of the person requesting family reunion or the employer N/A	
32. Nome e indirizzo dell'impresa/organizzazione che invita Name and address of the inviting company/organization. SAPIENZA UNIVERSITY OF ROME Piazzale Aldo Moro 5, 00185, Rome	Telefono e fax dell'impresa/organizzazione Telephone and fax of the company/organization (+39) 06 49911 and +39 06 4976 6986	
Cognome, nome, indirizzo, telefono, fax e indirizzo di posta elettronica della persona di contatto presso l'impresa/organizzazione / Surname, name, address, telephone, fax and e-mail address of the person to contact in the company/organization. Serena Armillotta, International Students Office, Faculty of Economics, Sapienza University of Rome, Via del Castro Laurenziano 9, 00161, Rome. T. +39 06 4976 6986 Email: internationalstudents-eco@uniroma1.it		
33. Le spese di viaggio e di soggiorno del richiedente sono a carico /The travelling, boarding and accommodation expenses are under the responsibility of		
☐ Del richiedente/ the applicant Mezzi di sussistenza/ Means of support ☐ Contanti/cash ☐ Traveller's cheque ☐ Carte di credito/ Credit card ☐ Alloggio prepagato/Pre-paid accommodation/ ☐ Trasporto prepagato/Pre-paid transport/ Altro ☐ (precisare)/Other (specify)/ INDICAZIONE NON NECESSARIA NEL CASO DI VISTO PER: Ricongiungimento Familiare, Familiare al Seguito, Lavoro Subordinato/Autonoma, Missione, Diplomatico, Adozione. INDICATION UNNECESSARY IN CASE OF: family reunion, dependent/independent work, mission, diplomatic, adoption	☐ del promotore (ospite, impresa, organizzazione), precisare/ of the sponsor (host, company, organization) specify di cui alle caselle 31 o 32 /according to point 31 or 32 ☐ altro(precisare)/ other (indicate) Mezzi di sussistenza/Mean of support ☐ Contanti/Cash ☐ Alloggio fornito/Accommodation provided/ Tutte ☐ le spese coperte durante il soggiorno/ All ☐ expenses are covered during the stay. ☐ Trasporto prepagato/ Prepaid transport/ ☐ Altro (precisare)/Other (specify) ☐	

34. Dati anagrafici del familiare che è cittadino UE, SEE o CH / Personal data of the family member who is an EU, EEa or Ch citizen		
N/A		
Cognome / Surname N/A		Nome/i / Name(s) N/A
Data di nascita / Date of birth N/A	Cittadinanza / Nationality N/A	Numero del documento di viaggio o della carta d'identità / Number of travel document or ID card N/A
35. Vincolo familiare con un cittadino UE, SEE o CH / Family relationship with an EU, EEA or CH citizen		
☐ coniuge/spouse/ ☐ figlio/a / child ☐ altri discendenti diretti /other direct descendents ☐ ascendente a carico /dependent ascendent /		
36. Luogo e data / Place and date/		37. Firma (per i minori, firma del titolare della potestà genitoriale/tutore legale) / Signature (for minors, signature of parental authority/legal guardian)

Sono a conoscenza del fatto che il rifiuto del visto non dà luogo al rimborso dei diritti prestati per la trattazione della pratica
 I am aware that the visa fee is not refundable if the visa is refused.

Sono informato/a del fatto e accetto che la raccolta dei dati richiesti in questo modulo, la mia fotografia e, se del caso, la rilevazione delle mie impronte digitali sono obbligatorie per l'esame della domanda di visto e che i miei dati anagrafici figuranti nel presente modulo di domanda di visto, così come le mie impronte digitali e la mia fotografia, saranno comunicati alle competenti autorità italiane e trattati dalle stesse ai fini dell'adozione di una decisione in merito alla mia domanda.

Tali dati, così come i dati riguardanti la decisione relativa alla mia domanda o un'eventuale decisione di annullamento o revoca di un visto rilasciato, saranno inseriti e conservati nel sistema informatico della Rappresentanza diplomatico consolare e del Ministero degli Affari Esteri. Tali dati saranno accessibili alle autorità nazionali competenti per i visti. Inoltre, saranno accessibili alle autorità Schengen competenti ai fini dei controlli sui visti alle frontiere esterne, alle autorità degli Stati membri competenti in materia di immigrazione e di asilo (ai fini della verifica dell'adempimento delle condizioni di ingresso, soggiorno e residenza regolari nel territorio degli Stati membri e dell'identificazione delle persone che non soddisfano, o non soddisfano più, queste condizioni), alle autorità degli Stati membri competenti ai fini dell'esame di una domanda di asilo. A determinate condizioni, i dati saranno anche accessibili alle autorità designate degli Stati membri e a Europol ai fini della prevenzione, dell'individuazione e dell'investigazione di reati di terrorismo e altri reati gravi.

Sono informato/a del mio diritto di ottenere la notifica dei dati relativi alla mia persona registrati nel sistema informatico e del diritto di chiedere che i dati inesatti relativi alla mia persona vengano rettificati e che quelli relativi alla mia persona trattati illecitamente vengano cancellati. Su mia richiesta espressa, l'autorità che esamina la domanda mi informerà su come esercitare il mio diritto a verificare i miei dati anagrafici e a rettificarli o sopprimerli, così come delle vie di ricorso previste a tale riguardo dalla legislazione nazionale. L'autorità di controllo nazionale dei dati è il Garante per la Protezione dei Dati Personali.

Dichiaro che tutti i dati da me forniti sono completi ed esatti. Sono consapevole che le dichiarazioni false comporteranno il respingimento della mia domanda o l'annullamento del visto già concesso e comporteranno la richiesta di avvio di azioni giudiziarie da parte della Rappresentanza ai sensi della legislazione dello Stato (articolo 331 c.p.p.).

La mera concessione del visto non dà diritto ad alcun tipo di risarcimento qualora io non soddisfi le condizioni previste dall'articolo 5, paragrafo 1 del Regolamento (UE) n. 562/2006 (Codice Frontiere Schengen) e dell'articolo 4 del D.Lgs. 286/98 e per tali motivi mi venga rifiutato l'ingresso.

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, fingerprints taking are mandatory for the examination of the visa application and any personal data concerning me, which appears on the application form as well as my fingerprints and my photograph will be supplied to the competent Italian authorities and processed by the same authorities for the purpose of a decision over my visa application.

Such data, as well as that concerning the decision taken over my application or a decision whether to annul, revoke a visa already issued, will be entered into, and stored in the information system of the Diplomatic Consular offices of the Ministry of Foreign Affairs. Said data will be accessible for the Italian authorities competent for the visa. Moreover, it will be accessible for the Schengen Authorities concerned, in order to check the visa at the external borders, to the Member States competent for immigration and asylum (in order to verify the fulfillment of the conditions for entry, stay and regular residence in the territory of the Member States and identification of the persons who do not satisfy or no longer satisfy these conditions), to the authorities of the Member States for the examination of requests for asylum. In certain conditions, the data will also be accessible for the appointed authorities of the Member States and the Europol for the prevention, identification and investigation on terrorism and other serious offences.

I am informed of my right to obtain the notification of data registered in the information system and relating to me, and the right to request that the inexact data concerning myself be rectified and that unlawfully treated data regarding me be cancelled. Upon my expressed request, the authority examining the request will inform me of how to exercise my right to verify my personal data and to rectify or cancel them as well as to appeal according to the Italian law. The national data control is the Guarantor for the protection of Personal Data (Garante per la Protezione dei Dati Personali).

I declare that all data provided by me is complete and exact. I am aware that any false statements will lead to my application being rejected or to the annulment of the visa already granted and will also lead to a request of judicial action by the Embassy, according to the Italian law (Article 331 of the Penal Procedure Code).

The mere concession of the visa does not provide the right to any kinds of compensation whenever I do not satisfy the conditions set forth by the Article 5, paragraph 1 of the Regulations (EU) n. 562/2006 (Schengen Border Code) and Article 4 of Legislative Decree 286/98 and for these reasons I would be rejected the entry.

[illegible]

Luogo e data /

**Firma (per i minori, firma del titolare della potestà genitoriale/
tutore legale) /**



**GOVERNMENT OF PAKISTAN
OFFICE OF THE ADDITIONAL COMMISSIONER - IR
ZONE – 1, REGIONAL TAX OFFICE
QUETTA**

NO. ADCIR/RTO/QTA/ _____/2019-2020

Dated: _____, 2019.

THIS IS REQUIRED FOR SCHOLARSHIP. IT IS NOT NECESSARY TO FOLLOW SAME FORMAT. AS LONG AS YOUR FBR OFFICE MENTIONS IMPORTANT THINGS, EVERYTHING IS FINE.

DO NOT SUBMIT IT AT EMBASSY. IT WILL BE SUBMITTED AT LAZIODISCU OFFICE. IT MUST BE ON OFFICIAL LETTERHEAD OF FBR DULLY SIGNED AND STAMPED. AFTER THAT ATTEST IT FROM MOFA. AND Then Pakistan Embassy Rome. EMBASSY will translate this document.

IT SHOULD BE OF PREVIOUS YEAR

BUT FOR CONFIRMATION, CHECK SCHOLARSHIP REQUIREMENT WHEN IT IS ANNOUNCED.

INCOME CERTIFICATE

This is to certify that **Mr. ABC S/O XYZ**, Resident of Sukkur - 65170, Pakistan having National Tax Number 01010101-8 & CNIC # 00000-1111111-2 is a bona-fide taxpayer falling under the jurisdiction of this office.

As per the record of this office, no tax demand is outstanding against the subject taxpayer. His annual gross income from all sources for the financial year 2017-2018 is 000,000/- Pakistani rupees, which is equivalent to approximately 0000/- euros. The income declared is taxable. The tax paid as per the tax slab is 0000/- Pakistani rupees, which is equivalent to approximately 000- euros. Apart from this amount, he does not own any bank account, bonds, debentures etc.

This certificate is being issued on the specific request of the taxpayer for the purpose of scholarship of his son Mr. Munir Ahmed in Italy.

**(MR COMMISSIONER)
ADDITIONAL COMMISSIONER – IR**