

DATE: _____

Stepwise Documentation Verification Process:

Step One: Matric & Inter (Diploma) + (Marksheets)

Authentically verify documents from the relevant educational board. Following board verification, proceed to the IBCC office.

Take originals along with one set of photocopies (enclosed in a sealed envelope).

Step Two: Bachelor's Degree & Transcript

Validate documents through the Higher Education Commission (HEC).

Take originals and one set of photocopies (enclosed in a sealed envelope with the seal on the back).

Step Three: Ministry of Foreign Affairs (MOFA) Visit

Carry original Matric & Inter Certificates, & Bachelor's degree, Transcript, Family Registration Certificate (FRC) obtained from NADRA, and a 2 years previous FBR TAX returns letter from the sponsor or guardian to MOFA.

Step Four: Application for CIMEA Certificate

Apply for the CIMEA Certificate. Following application, CIMEA will request verified photocopies obtained from IBCC & HEC. Dispatch these to the CIMEA Head Office via DHL or any other courier service.

Step Five: Maintain Bank Statement

Ensure a minimum bank statement of 25 lac for a duration of at least 3 months.

Preferably, maintain the amount in a student account to enhance visa prospects.

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Step Six: Visa File Compilation

Complete the Schengen Visa form along with (Form A & C).

Prepare a dummy ticket with the reservation date set one month after visa application.

Secure insurance from EFU or an equivalent provider.

Assemble all required documents.

Final Step: Visa Application Submission

Submit the meticulously compiled visa file, adhering to the Schengen visa requirements.

This structured process aims to streamline the documentation verification and visa application journey, ensuring a thorough and efficient submission.